Yearbook Order Form Get your 2017-2018 Yearbook for \$20 Orders due by March 30th

There are two ways to order:

Option 1: Order online at: **commpe.pictavo.com**

Step 1: Search for your school-Type "Scott City Middle School"
Step 2: Choose your school "Scott City Middle School" & click "Let's Go"
Step 3: Click "Shop My School"
Step 4: For Yearbooks, click "Add to Cart" under the Yearbook heading
Step 5: For Recognition Ads, decide which ad you would like to purchase & click "Add to Cart"
Step 6: "Who is this for?" Enter your student's First Name, Last Name, and select their Grade from the drop down menu and click "Add to Cart".
Step 7: Scroll down the page to Agree with the Pictavo Terms of Sale and click "Checkout" to complete your order.
NOTE: You may checkout as a Guest or Create an Account. If you plan to come back to the site to design and purchase a Personal Ad, you will want to Create an Account.
Step 9: Yearbook delivery will be in May, before school is out.

Step 10: Enter your credit card information & click "Next".

Step 11: You will receive an Order Summary to save or print for your records.

If you need assistance with your Online order, please call 1-800-290-0036

Option 2: Pay with cash or check. Payment due by: March 30, 2018

Please note that 8th grade Recognition Ad purchases are only available through on-line ordering.