

Minutes of the Meeting of the Board of Education, Unified School District No. 466, 704 S. College Street, Scott City, Kansas, Monday, July 6, 2020, 7:00 PM.

The Board of Education of Unified School District No. 466 met in regular session on Monday, July 6, 2020, at 7:00 p.m. beginning with a tour at the Administration Building Board Meeting Room, 704 S. College Street, Scott City, KS, with the following members present:

Jon Berning, Scott Noll, Lynnette Robinson, Andrew Trout, Stephen Kucharik, Yanet Contreras and Julia Cheney.

Others present for the tour were Jamie Rumford, Superintendent; Daylon Kerr, Cheryl Kucharik, Kylie Stoecklein, Adam Kadavy, Rod Haxton, Editor of Scott County Record; and Deneen Wolfe, Board Clerk.

President Jon Berning called the meeting to order.

Motion to Approve the Agenda

Andrew Trout made a motion to adopt the agenda amended to add to Board Matters, Item LL. Auditor Engagement Letter. Scott Noll seconded the motion and it passed unanimously.

Board Representative Reports

Andrew Trout reported a 10% increase in assessments for HPEC and health insurance increase 8%. The disproportionality funds will have to be spent within the district where it occurred. No paras will be present at beginning year meeting on 8/6/2020. HPEC added back an administrator for a total of 4.

Jon Berning reported NW Tech had a meeting on June 25th; he had nothing to report.

Administrative Reports

Superintendent Rumford reported on the following:

- Budget Review will be 7/27/2020
- Reopening Plan – KSDE will release guidelines for districts by the end of the week. Plan will consist of three tiers. Additional supplies will be purchased to sanitize and disinfect facilities.
- The district will have to follow KASHAA for activities.
- CARES money - \$68,000 left, funds must be used by September 2021. Some funds will be used to pay increased custodial hours. The district may need to consider adding another nurse.
- The county has SPARK funds to spread out over the county. The district will look at consistent devices for students to ensure connectivity would be the same.
- Patron Insight Survey – our district was selected to participate free of cost.
- SRO – Scott City can apply for a \$125,000 three year grant for the SRO. Costs to the district may be \$16,000 per year during the three years. The district will continue to get information on this matter.
- PAT – The district is advertising for this position. The state will fund 90% to reinstate our program. This will cost the district \$22,000.

Yanet Contreras arrived at 7:38am.

Discussion was heard on the reopening plan.

Organization of the Board of Education

President

Julia Cheney made a motion to nominate Jon Berning to continue to serve as president. Stephen Kucharik seconded the motion. Scott Noll made a motion for nominations to cease. Andrew Trout seconded the motion. The motion passed 6-0 and 1 abstaining (Jon Berning.)

Vice-President

Lynnette Robinson made a motion to nominate Yanet Contreras to continue to serve as vice-president. Andrew Trout seconded the motion. Scott Noll made a motion for nominations to cease. Stephen Kucharik seconded the motion. The motion passed 7-0.

HPEC Representative

Scott Noll made a motion to nominate the representatives for USD #466 to the High Plains Educational Cooperative Board, Andrew Trout, representative, Lynnette Robinson, first alternate, and Julia Cheney, second alternate. Yanet Contreras seconded the motion and it carried unanimously.

NWKTC Board of Directors

Lynnette Robinson made a motion to nominate Jon Berning as USD #466 Representative and Stephen Kucharik as 1st alternate to the NWKTC Board of Directors, Yanet Contreras seconded the motion and it carried unanimously.

KASB Governmental Relations Network

Lynnette Robinson made a motion to nominate Andrew Trout as main representative and Yanet Contreras as alternate. Scott Noll seconded the motion and it carried unanimously.

2019-20 Year End Report

Superintendent Rumford and Deneen Wolfe went over the district's year end summary worksheets.

Treasurer's Report, Bills Payable and Bond Financials

Andrew Trout made a motion to pay the bills as presented – check numbers 40374-40445 in the amount of \$516,901.92, and Bond Financials in the amount of \$11,885.29. Scott Noll seconded the motion and it passed unanimously. There were no transfers.

Consent Agenda

Scott Noll made a motion to approve the Consent Agenda and add item LL. Auditor Engagement Letter. Andrew Trout seconded the motion and it passed unanimously.

Consent Agenda Items approved were;

- A. **Approval of Previous Minutes**

- B. Designate Deneen Wolfe as Board Clerk & Health Insurance Group Leader**
- C. Designate Barbara Roemer as District Treasurer**
- D. Designate Principals as Attendance & Truancy Officers for attendance centers**
- E. Designate Deneen Wolfe as USD #466 KPERS Representative and Barbara Roemer as additional signer**
- F. Designate Firm of Laura L. Lewis, Attorney, as board attorney**
- G. Authorize disbursement, to the recreation commission, upon receipt of tax monies collected, for the Joint City/School District Recreation Commission**
- H. Resolution to declare a 1,116 hour school year with the Kansas State Board of Education**
- I. Annual Waiver of Requirements for Generally Accepted Accounting Principles**
- J. Authorization of a Blanket Fidelity Bond for \$10,000.00 and Treasurer's Bond for \$50,000.00**
- K. Establish Petty Cash Limits for administration and attendance center offices:
Administrative Center/Board Office-\$500
High School: General \$750; Gate \$1,500; Officials \$1,500
Middle School: General \$1,500
Elementary School: General \$100**
- L. Establish Credit Card Limits for Administrators/Directors.
SCES \$5,000; SCMS \$2,500; SCHS \$10,000 and \$15,000; Tech \$2,000;
BOE \$10,000 and \$12,000; Transportation \$2,000, \$2,000, \$3,000, \$3,000
Total \$66,500.**
- M. Adopt early payment request policy in accordance with K.S.A. 12-105(b)**
- N. Authorize disposal of records in storage as per K.S.A. 72-5369**
- O. Adopt resolutions to authorize building administrators to account for gate receipts as authorized by HB 2802 of the 1994 legislature**
- P. Authorize the state adopted rate of mileage for employee use of a personal vehicle (currently 57.5 cents)**
- Q. Designate the superintendent of schools as compliance officer for federal Anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504 (ADA)**
- R. Authorize reimbursement to coaches and activity sponsors, upon return, for approved expenses related to school-sponsored activities**
- S. Appoint the superintendent as USD #466 Quality Performance Accreditation contact**
- T. Appoint the superintendent as the Freedom of Information Officer and the board clerk as the records custodian for all requests**
- U. Authorize USD #466 participation in the Medicaid School District Administrative Claiming Program**
- V. Designate Scott City, Kansas, banks as depositories for 2020-21**
- W. Rescind the district policy statements and actions and re-adopt the current policies**

- X. **Designate Superintendent as the Homeless Liaison for the Food Service Program**
- Y. **Adopt Resolution to Appoint AFLAC to administer the IRS Section 125 Cafeteria Fringe Benefit Plan for USD 466**
- Z. **Appoint Carol Latham as Confirming Official for the Food Service Program**
- AA. **Appoint Jalayne Skinner as Deputy Board Clerk**
- BB. **Approval of School Fees**
- CC. **Designate Snow Days for 2020-21**
- DD. **SWPRSC Membership and Contracted Services**
- EE. **Approve the Home Rule Resolution**
- FF. **Approve Superintendent's Spending Authority to \$20,000**
- GG. **Approve E-Rate CIPA Compliance Regulations**
- HH. **Approve Letter of Understanding between GCCC and Outreach Sites for 2020-21 Academic Year**
- II. **Authorize approval of gifts from Booster Club, Scott Community Foundation and Local Businesses for the 2020-21 School Year**
- JJ. **Approve Student Fees pursuant to K.S.A. 72-3353**
- KK. **Appoint the Scott County Record as the official school newspaper**

Items Pulled from the Consent Agenda

Nothing pulled.

Board Matters

- A. Parents As Teachers Program Approval – Yanet Contreras made a motion to approve the PAT program. Lynnette Robinson seconded the motion and it passed unanimously.
- B. Board Policy Update Approval – Jamie explained the KASB Policy chart to the new board members. The board reviewed the KASB Policy Update. After discussion, the board pulled policy, GAAB, JGEC, KN, and KNA to be further reviewed with KASB. Andrew Trout made a motion to approve the KASB Policy Update except for policy GAAB, JGEC, KN and KNA. Scott Noll seconded the motion and it passed unanimously.
- C. Approve Classified Handbook and Coaches Handbook for the 2020-21 School Year – Jamie advised the board that revisions to the vacation section of the Classified Handbook were made to allow for use of any carry over vacation from the previous year. Andrew Trout made a motion to approve the Classified Handbook as presented. Julia Cheney seconded the motion and it passed unanimously.
Lynnette Robinson made a motion to approve the Coaches Handbook used during the 2019-20 School Year. Yanet Contreras seconded the motion and it passed unanimously. A Coaches Handbook Committee with Lynnette Robinson, Julia Cheney, Scott Noll and the Athletic Directors will be established to review a revised coaches handbook.
- D. Substitute Teachers/Pay Rate/Handbook – Jamie proposed a \$15 increase in the substitute daily pay rates. He presented a revised Substitute Handbook for approval. Andrew Trout made a motion to approve the substitute pay increase and handbook as presented. Yanet Contreras seconded the motion and it pass unanimously.
- E. Scott City Fitness Center – Approval for Scott Recreation Commission to enter into agreements. Jamie advised the board that a resolution needs to be approved because the

funds for the Recreation Commission flow through the district. Kylie Stoecklein presented the resolution to the board. Andrew Trout made a motion to approve a resolution for the Scott Recreation Commission to enter into agreements. Yanet Contreras seconded the motion and it passed unanimously.

Meeting was recessed for 10 minutes and will resume at 9:01pm.

EXECUTIVE SESSION – Non-Elected Personnel

Yanet Contreras made a motion that the board go into executive session to discuss matters relating to non-elected personnel, pursuant to the non-elected personnel exception under KOMA for thirty (30) minutes with the open meeting to resume in the board meeting room at 10:31 p.m. Superintendent Rumford were included in the session. Scott Noll seconded the motion and it carried unanimously. The meeting resumed in open session at 10:31 p.m.

Julia Cheney made a motion that the board go into executive session to discuss matters relating to non-elected personnel, pursuant to the non-elected personnel exception under KOMA for ten (10) minutes with the open meeting to resume in the board meeting room at 9:43 p.m. Superintendent Rumford included in the session. Yanet Contreras seconded the motion and it carried unanimously. The meeting resumed in open session at 9:43 p.m.

Lynnette Robinson made a motion that the board go into executive session to discuss matters relating to non-elected personnel, pursuant to the non-elected personnel exception under KOMA for thirty (30) minutes with the open meeting to resume in the board meeting room at 10:14 p.m. with the right to call Superintendent Rumford back into the session, Julia Cheney seconded the motion and it carried unanimously. The meeting resumed in open session at 10:14 p.m.

Stephen Kucharik made a motion that the board go into executive session to discuss matters relating to non-elected personnel, pursuant to the non-elected personnel exception under KOMA for five (5) minutes with the open meeting to resume in the board meeting room at 10:19 p.m. Lynnette Robinson seconded the motion and it carried unanimously. The meeting resumed in open session at 10:19 p.m.

Scott Noll made a motion that the board go into executive session to discuss matters relating to non-elected personnel, pursuant to the non-elected personnel exception under KOMA for fifteen (15) minutes with the open meeting to resume in the board meeting room at 10:35 p.m. Superintendent Rumford included in the session. Yanet Contreras seconded the motion and it carried unanimously. The meeting resumed in open session at 10:35 p.m.

Approve Resignations/Hires, 2020-21 Classified and Supplemental Listings

Yanet Contreras made a motion to approve the resignations/hires as listed below and approve the 2020-21 Classified and Supplemental Listings. Andrew Trout seconded the motion and it passed unanimously.

Hires: Josiah Hadle – 7th & 8th Grade ELA Teacher

Position Assignment: Christy Briggs – 6th & 7th Grade Math Teacher
Kristin Duff – HS Business Teacher

Resignations: Leiken Ellis – HS Asst. Softball Coach

EXECUTIVE SESSION – Negotiations

Scott Noll made a motion that the board go into executive session to discuss matters relating to employer-employee negotiations, pursuant to the employer-employee negotiations exception under KOMA for fifteen (15) minutes with the open meeting to resume in the board meeting room at 10:52 p.m. Superintendent Rumford was included in the session. Yanet Contreras seconded the motion and it carried unanimously. The meeting resumed in open session at 10:52 p.m.

Stephen Kucharik left the meeting at 10:54pm.

Lynnette Robinson made a motion to ratify the 2020-21 negotiations. Scott Noll seconded the motion and it carried 6-0.

Stephen Kucharik returned to the meeting at 10:55pm.

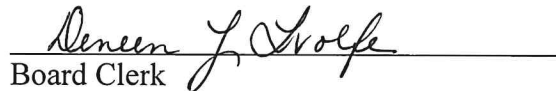
Open Discussion by Board

Hydro seeding areas in the district and shade screening for the tennis courts were discuss.

Adjournment

Yanet Contreras made a motion to adjourn. Andrew Trout seconded the motion and it carried unanimously. The meeting adjourned at 11:02 p.m.


Board President


Board Clerk