

Online enrollment 2018-2019

Welcome to the USD #466 online enrollment for returning students. Our goal is to make the enrollment process as quick and easy as possible. **This process is for returning students only.** If you have a new student to our district, or if you have a returning student and would like help enrolling your child online, we have set aside August 8th as a day we will have extra staff on hand to help with this process. This will be held at Scott Community High School's cafeteria from 7:30am-6:00pm.

As you start this process, we encourage you to read through all of the directions as they include the various links you will need to re-enroll your child. There are 3 simple modules to complete the enrollment process: EZSchoolEnroll, EZMealApp, and EZSchoolPay. To get started, you will need to know the email address (username) we have for you on file in our office. If you cannot remember this, or the system does not recognize your account, please contact Keadron Pearson at the Central Office at 620-872-7600. If you are enrolling after August 1st, you can call your child's building office for assistance in accessing this information. **Please do not create a new account.**

1. EZSchoolEnroll

Please click the www.EZSchoolEnroll.com link. Input your username and password. Once you are in the module, please fill out ALL of the enrollment forms.

2. EZMealApp (optional)

The EZMealApp is an online free and reduced food application. You are NOT required to fill this out. If you would prefer to fill out a paper application for free or reduced meals, these will be available in each school office.

The Benefits of using EZMealApp for students and parents:

- Secure data input
- Automatically generates eligibility notification letters
- Provides immediate eligibility to students once qualification is approved

To fill out the application, click on the www.EZMealApp.com link. You will not need a username or password. Simply select the state and Scott USD 466 from the drop down menu. Then click next and follow the instructions to complete the form.

3. EZSchoolPay (optional)

This is the district's online payment program for your child's meal account and student fees. You are not required to make payments using this system. If you would prefer paying for meals and fees via cash, check, or credit card, please stop by your child's school office to submit payment.

If you wish to pay online, please click on the www.EZSchoolPay.com link. If you have used this system before, your username and password will be the same as in the past. If you have not used this module and wish to begin, you will need to register a new account. To link your account with your child, you will need their date of birth (DOB).